

## Admissions and class placement

Admission is open to students of any nationality, gender, ethnicity, linguistic and religious backgrounds. New students are admitted throughout the year, provided places available and applicants have submitted a complete application file, accompanied by the mandatory and non-refundable application fee of €200 per child.

The enrolment process will include an interview between the Admissions Officer and parents to become acquainted with the family and to introduce them to the school. The family will also have an interview with the Head of Administration and Head of School.

New families must bring previous report cards that will be copied and be part of the student's record. Whenever possible, we would like to meet the child before making a final enrollment decision. In specific cases, we may require an entry assessment, carried out by the school.

If a student is applying for MYP-AP, it is mandatory to complete an English Language Placement Test for the four domains: listening, writing, speaking and reading. A Math Assessment and an interview on general scientific concepts may also be required for the enrollment process.

Once a place has been offered, it will be held for one month. Entry into a grade or year is based upon the child's age as of December 31<sup>st</sup>, and thus students are placed with their peer groups.

Once the child has been accepted to WAT, parents will pay a reservation fee of €1000, which will be credited toward the first tuition fee payment.

WAT appreciates a diverse community, but is not equipped to accommodate students with significant learning needs and may not be able to accommodate students with certain physical disabilities. Parents are expected to report all relevant information related to learning needs or physical disabilities, allowing the school to make an informed decision as to whether education and learning support it offers can provide the best possible environment for the student. The school reserves the right to terminate enrolment if parents have not disclosed full information for their child to the school during the admission process.

WAT aims to create heterogeneous groups for each class. The school makes every effort to maintain a balanced student body. Each class is balanced by gender, academic and language abilities to facilitate appreciation of diversity, positive social interchanges, and cooperative learning. At the end of each academic year, teachers recommend student placement for the following year. The Head of School assigns classes to teachers. To ensure proper placement of students, parents may not advocate a preference for a class or teacher.

### **Withdrawing or transferring from the school**

Enrollment is for a full academic year from September to June unless alternative dates have been agreed upon with the administration. If the child is to be withdrawn from school, three months' prior notice must be given in writing, otherwise the family will be responsible for payment of the full year's tuition fees.

### **Financial obligations**

School fees are payable with one of two payment schemes, giving parents the chance to choose the most suitable: yearly or by term. If a family is transferred during the school year, the school must receive 3 months' notice to be eligible for a pro-rated refund of tuition fees.

